



Position Description: Academic Support Teacher

Position Summary:

The Academic Support Teacher provides individual and small group instruction to students whose needs in particular subject areas are not met in the regular classroom. The position requires an experienced educator who is personable, energetic, organized, and flexible, and who will provide leadership, communication, and administrative skills for a growing Academic Support Program. The Academic Support Teacher reports to the Academic Dean.

Essential Functions:

- Plan, implement, and evaluate programs of instruction for small groups of students, attending to special learning needs
- Collaborate effectively with other faculty
- Shepherd students' hearts and minds by providing biblical and gospel-filled instruction, correction and encouragement
- Maintain a welcoming and orderly classroom environment
- Monitor and evaluate students' progress, and communicate that progress with parents through written report cards or progress reports and through conversations, as needed
- Participate in faculty meetings and in the overall life and community of the school

Qualifications:

Knowledge

- Understanding of school's culture, policies and procedures
- Robust knowledge of pedagogy
- Best practices in special education

Skills

- Relational: able to make others comfortable in conversation; good listener
- Communication: able to teach; able to write clearly and correctly
- Administration: able to coordinate student schedules; basic computer skills

Character

- A mature Christian faith, displayed in godly conduct, firm personal convictions, and charity towards different but historically orthodox positions
- A commitment to the mission and vision of Veritas School
- A love for others, shown in kindness, patience, and willingness to confront wrongs
- A life-long learner

Education:

Minimum of a bachelor's degree in education or a related field from an accredited university or college

Key Relationships:

- Dean of Academics
- Director of Academic Support
- Upper School Principal
- Lower School Principal
- Faculty

Time Required: Full time or part time, ten months with standard school breaks during the school year.